

## Governance Board Meeting Minutes

May 14, 2013

Location: Ripon Middle School

Catalyst Charter Middle School Conference Room

Attendees: Sandy Wisneski  
Tom Hoh  
Candie Baker  
Jean Rigden  
Jack Christ  
Amy Pollesch  
Adam Mielke  
Tim Scottberg

### I. Call to order

Adam called the meeting to order at 4:32 pm

a. Affirmation of open session

### II. Review and approval of minutes of April 9, 2013 (submitting in advance)

Minutes were approved as submitted.

### III. Community Input

Tim received an email from a parent praising the ALEKS math program, and she was happy about her daughter's progress in math as a direct result of the program.

### IV. Administrator's report

Tom sent the board the Achieve 3000 report which shows above average growth in reading scores. We are comparing the Achieve data to other data sources including soon to the MAP testing results.

### V. Committee reports

Policy and Planning – just had a meeting looking at the school's mission and vision and planned some meeting times for planning in the summer

Community Relations- will have food at the showcase night this Thursday night 5/16

Sustainability- is planning on meeting in the upcoming weeks

### VI. Old Business and Discussion Items

- a. Year-end report to RASD – Tom will put the report together for the June meeting
1. Benchmarks from Implementation Grant- Tim already prepared graphs and charts of the data to demonstrate Catalyst Charter Middle School is meeting our assessment goals as written in our contract with the RASD
  2. Measures of School Effectiveness
  3. Community/teacher/student feedback – Tim is planning on creating a survey for the students and parents

- b. 2013-2014 Catalyst Governance Board Members- the board will most likely remain the same for a couple years to help the start of the school remain as smooth as possible. It was discussed to name end dates for current members' terms to make sure the exodus of the board members is not en masse.
- c. Election process for Governance Board officers- the next meeting of the board is our annual meeting at is scheduled for Monday, June 3<sup>rd</sup> at 5:30 pm. Tim will have Diane send out a message to parents inviting them to our annual meeting.

VII. Action Items – none

VIII. New Business

The board discussed how much control it wants over Catalyst Charter Middle School's budget. It was determined that the governance board would have some authority but Tom and the teachers would control the majority of the budget.

The board discussed what we would like to have as our goal for the school next year. The overarching goal will be integration and collaboration with benchmarks of community integration, multi-age grouping and cross curricular integration.

The board also discussed some discrepancies between our by-laws and our contract with the RASD. Two specific areas include the number of board members and whether the past president is a voting member of the board. Jack will be composing some proposed changes to the by-laws and submit them before our next meeting to become action items then.

VII. Evaluation of Meeting

Writing our goal for next school year and its benchmarks was very important so was our discussion on aligning the by-laws to our contract.

VIII. Adjourn

The meeting was adjourned at 5:50 pm.

Our next meeting is Monday June 3<sup>rd</sup> with the board meeting at 4:30pm and the annual meeting to follow at 5:30.